



Project Management Foundation and Practitioner Courses

Carnegie ENTERPRISE Business Training & Development



PRINCE2® (Projects In Controlled Environments) is a process-based project management method designed to provide a framework covering the wide variety of disciplines and activities required within a project.

The continued international development of PRINCE2 examinations, training and course material is contributing significantly to the recognition of PRINCE2 as a truly international standard.

Over the last 12 months, over 10,000 people have taken either the PRINCE2 Foundation or Practitioner examinations, making PRINCE2 the de facto standard for project management in the UK and worldwide.

Whenever we decide we want to do something, go somewhere, build something, achieve something, we need to know the answer to some questions.

- What are we trying to do?
When will we start?
What do we need?
Can we do it alone, or do we need help?
How long will it take?
How much will it cost?

These are typical questions asked at the start of any project and the answers are the building blocks of project management - defining what we want to do and working out the best way we can do it.

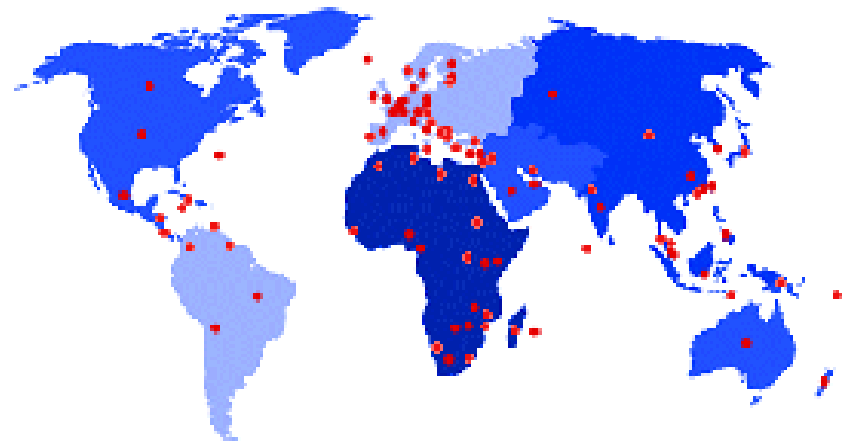
PRINCE2 is a structured project management method, which promotes the management of a project in a logical, organised way, following defined steps.

PRINCE2 says that a project should have:

- An organised and controlled start, ie organise and plan things properly before leaping in.
An organised and controlled middle, ie when the project has started, make sure it continues to be organised and controlled.
An organised and controlled end, i.e. when you've got what you want and the project has finished, tidy up the loose ends.

In order to describe what a project should do when, PRINCE2 has a series of processes which cover all the activities needed on a project from starting up to closing down.

More and more organisations and individuals are having the opportunity to benefit from the training courses an qualification that are available worldwide.





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Approach

Carnegie Enterprise works with a team of APM Group accredited trainers with an in-depth knowledge of programme, project and risk management, and years of experience across a range of industries.

There are two levels of PRINCE2 – Foundation and Practitioner. We deliver a 3-day Foundation course, followed by the 2-day Practitioner course. Most delegates opt to complete the Practitioner level over the full five days, while others complete the 3-day Foundation course and then return at a future date for a 2-day Practitioner conversion course.

Scheduled open courses run on a regular basis at Carnegie Conference Centre in Dunfermline, and at venues in Glasgow, Edinburgh, Aberdeen, Inverness, the Scottish Borders, Newcastle and Sunderland. In addition, closed courses tailored specifically for teams, can be delivered on site at client premises, or at the Carnegie Conference Centre. In addition, courses are delivered for clients outwith the U.K.

There are two examinations on the course; the Foundation and the Practitioner.

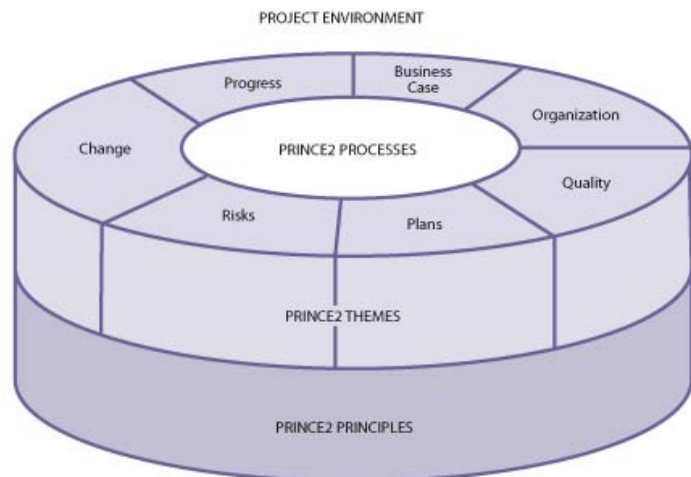
To become a Registered Practitioner, a delegate MUST sit the Foundation examination and the Practitioner examination in that order.

The **Foundation examination** is a closed book, 1-hour multiple choice exam.

The **Practitioner examination** is a 2.5-hour, open book examination with 9 questions worth 12 marks each.

Course Content

The PRINCE2 method address project management with four integrated elements of principles, themes, processes and the project environment.



The principles.

These are the guiding obligations and good practices which determine whether the project is genuinely being managed with PRINCE2

The themes

The seven themes explain the specific treatment required by PRINCE2 for various project management disciplines and why they are necessary.

The processes

These describe a step-wise progression through the project life-cycle, from getting started to project closure.

The project environment

PRINCE2 is a flexible framework that can readily be tailored to any type of size of project.

By the end of the course, delegates will have the knowledge to enable them to:

- Develop, monitor and manage projects effectively
- Facilitate control at all levels and provide a communication medium for all project staff
- Ensure that work progresses in the correct sequence, delivering outcomes on time and budget



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Benefits

The following are the principal benefits from the application of PRINCE2 to projects.

Save time

1. Defined responsibilities and accountabilities
2. Repeatable processes and procedures
3. Established project management environment
4. Management documentation sufficient to maintain project control – and no more

Save money

1. Emphasis on “what” not “how”
2. Activities scheduled and costed to meet only what has been agreed as required to be produced
3. Minimised management overhead

Increase revenue

1. Focus on client's Business Need
2. Business justification drives project
3. Identified and agreed project controls

Attract more Customers / Partners

1. Development of Customer / Supplier relationships
2. Clear, defined communication channels

Improve profitability

UK Government's preferred project management option

For individuals, the acquisition of PRINCE2 Practitioner certification provides a credible and sought after benchmark within the project management sector, which is increasingly being requested by employers in the public and private sectors.

Progression and Associated Routes

- The Diploma in Programme and Project Management (jointly accredited by the APM Group and the cmi)
- MS Project
- Complete Project Manager Professional Development Awards (ILM)
- MSP (Programme Management) for Project Managers who manage multiple projects

Price

- Foundation – £1095 (ex VAT)
- Foundation (residential, 2 nights) – £1,195 (ex VAT)
- Practitioner – £1,395 (ex VAT)
- Practitioner (residential, 4 nights) – £1,595 (ex VAT)

An 82-bed Express by Holiday Inn is located within the grounds of Carnegie Conference Centre and offers modern, comfortable rooms with a work desk and high speed internet access.

Who Should Attend

Foundation Level: Anyone who is involved in supporting projects either as Team Manager, Team Member or Project Support.

Practitioner Level: Project Managers and anyone else who requires an in-depth understanding of the method and its application.

Entry Requirements: There are no specific entry requirements



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“At very short notice, Carnegie Enterprise (formerly blcc) adapted off-the-shelf training packages and developed a bespoke training programme to provide the solution for skill gaps in my organisation. The training was sufficiently flexible to address the different skills levels so that each officer could achieve the maximum benefit, in turn providing positive results for the business.”

Fife Constabulary

“The range of development programmes is excellent. With flexible delivery and variable options, this results in cost effective savings and has forged a lasting partnership, thus saving Andrew the need to look for further providers. Training was recently delivered to meet our needs at our facilities in the Czech Republic and India and Andrew look forward to further enhancing this relationship.”

Andrew Ltd

“An excellent overall course package covering course material, delivery, tutor availability, training location and residential environment. Everything focused on achieving the course objectives and goals.”

Worldmark UK

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